

**Motley June Fest Vendor Application on June 14th 2025**

Greetings from the Motley Community Events Organization. June Fest 2025 is scheduled for June 14, 2025. Vendors will be set up at the park 8:00 am to 2:00 pm, set up begins at 7:00 am. MCEO vendors will be located at the Converse Park (281 Beaulieu St W Motley).

✓ Tell me in a few words what your product will be

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✓ Do you need an electrical hookup (Additional costs will apply? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

✓ Please enclose a $25 fee for your 10 x 10 booth space

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you in advance for your quick reply to this request.

This is an outdoor event held rain or shine. Bring tents or awnings for shelter from rain or sun. Your vehicle will need to be in a different location than your booth. You are responsible for picking up your own garbage.

Registration is on a first come, first serve basis. Upon receipt of your payment we will notify you with booth information. There will be no refunds and any bad checks will be subject to a $30.00 charge. You are required by the State of Minnesota to have a valid sales tax use permit and a photo copy must be sent with your registration form, see the back side of the page to see if this applies to you. Food vendors must also provide a copy of their MN Department of Health License. Any food vendors who are not licensed through the state of MN must go through a provisional license application. Please send all paperwork with application.

Please send completed form and $25 payment by June 1, 2025

Please make checks out to: Motley Community Events Organization (MCEO). Mail to: Motley June Fest PO Box 562 Motley MN 56466

Contact: Amy Brichacek/Gretta Trantina

Email: [Motleyjunefest@gmail.com](mailto:Motleyjunefest@gmail.com)

**Who needs to register for a Sales tax permit?**

You must register and collect sales tax in Minnesota if you have a taxable presence (nexus) in Minnesota, even if you are an out-of-state retailer or marketplace provider.

You have presence in Minnesota if your business does any of the following:

• Maintains a physical location in Minnesota (office, warehouse, or distribution, sales, or

sample room).

• Has no physical location in Minnesota but sells to customers in the state – by internet, mail

order, or telephone – and over a 12-month period ships either:

o 100 or more retail sales into Minnesota.

o 10 or more retail sales that total more than $100,000 into Minnesota.

• Has an employee, representative, agent, or independent contractor working on your behalf in

Minnesota.

• Provides taxable services in Minnesota.

• Facilitates the sale of taxable goods or services on behalf of a Minnesota business.

• Delivers items into Minnesota in your own vehicles.

• Owns property in Minnesota.

• Keeps inventory in a fulfillment center in Minnesota.

• Is an affiliate of a Minnesota retailer that promotes or provides other services to you, and

your business and the retailer are related parties.

• Agrees to pay a commission or similar consideration to a Minnesota resident who directly or

indirectly refers potential buyers to your business through website links or otherwise.

**Small Seller Exception**

Minnesota does not require remote sellers to collect sales tax until retail sales shipped to

Minnesota during a period of 12 consecutive months is either:

• 100 or more

• 10 or more totaling more than $100,000

**What if I do not make taxable sales?**

If you sell only nontaxable items, you do not need to register for a sales tax account. However, if

you make purchases subject to tax, you may need to register to pay use tax.